

**REPORT FOR: MEMBER DEVELOPMENT
PANEL**

Date: 3 April 2012

Subject: INFORMATION REPORT –
Member Development Programme Update

Responsible Officer: Jon Turner, Divisional Director of Human
Resources and Development and Shared
Services

Exempt: No

Enclosures: None

Section 1 – Summary

This report updates the Panel on the Member Development Programme of events that have taken place since the February 2012 Panel meeting and on the progress of the Member Development Programme in 2012.

FOR INFORMATION

Section 2 – Report

2.1 Overall Evaluation of Members' Training Events Since February 2012

Training Event	Attended	Did not attend	Very Useful	Fairly Useful	Not useful	No Feed back	More know ledge/ skills required Yes / No
Valuing What We Do 30 January 2012	7/63	56	3/5	2/5	0	2/7	3/5
Better together 15 February 2012	14/63	49	3/12	4/12	2/12	2/14	8/12
Members Quarterly Briefing: 1. Housing Needs 2. The Localism Act 3. Commercial procurement and management of contracts 27 February 2012	21/63	42	13/18	5/18	0	3/21	7/21

Any Other Comments:

Valuing What We Do:

- Interesting trainer, engages tired Councillors. Great!
- The Development of your Community
- Good start -? Session “sold/marketed” well enough

Better together:

- Get more Councillors/officers involved with the discussion
- Too unstructured – no purpose
- The speaker had a difficult subject but it was too theoretical. He should be careful not to criticise Government policy but direct how to encompass it
- Good interaction with Councillors
- Need to be more flowing and structured
- I concluded I must be something of a ?
- Mode of training could be more helpful and pertinent to the environment within which Members operate
- An excellent presentation by an experienced officer in this field
- Helpful and very good
- Well done for putting together varied views. Pin down next time

Members’ Quarterly Briefing:

(Housing Needs; The Localism Act; Commercial procurement and management of contracts)

- very informative – lack of jargon! – Very good. Well explained for the ‘lay’ person in simple terms
- Good course
- These lessons are so often good to attend and go to the heart of matters
- Well conducted by the officer
- Very well presented
- Very nice Member Development event as I learned a lot
- Briefings are very helpful. Please have more and fewer Member Development sessions

- Very interesting
- Good briefing
- The handouts given at the meeting – it will be helpful if they can be emailed before the meeting
- Good briefing

2.2 External Training Events Attended by Members

A free seminar organised by London Councils on 22 February 2012 entitled The Localism Act: the Implications for Councillors, was attended by five Conservative and two Labour Group Members. Attendance at this event has been added to Members' attendance records.

2.3 Planned Activity for remainder of municipal year

Event	Dates Provider/ Facilitator	Venue/ Time	Activity and target audience
Community Based Leadership	28 March 2012 Tim Whitworth (Leadership Development, OPM)	Committee Room 1 & 2 7.00 pm	All Members What is it and how can Members and officers be part of it and promote it
Confident Public Speaking	16 April 2012 Impact Factory	Members' Lounge 6.00-8.00 pm (Conservatives) & 8.00-10.00 pm (Labour)	All Members (this training will be offered to members in their individual Groups. Liberal Democrat and Independent Members have the option of attending either session)
Project Management	25 April 2012 OPM	Committee Room 1 & 2 7.00 pm	All Members

2.4 Update on IT training

Officers are finalising dates for the one to one training sessions with the IT training company. The provider will work with Member Development Services to arrange Member attendance at coaching sessions. They will be provided with the results of the Training Needs Analysis (TNA) carried out last autumn, which will enable them to meet Members' needs as indicated in their TNAs.

2.5 Update on the Member Development Charter

South East Employers (SEE) has been contacted and the Member Development Re-accreditation process started. April 3 will launch the process officially, with a re-signing of the commitment to the Charter. Over the past month, officers have been gathering evidence to complete a 'gap' analysis exercise for Charter Mark Plus accreditation.

The results of the 'gap' analysis will be shared with SEE and the Member Development Panel, and an action plan for re-assessment and 'gap' closure will be published.

2.6 Other Training

A verbal update will be provided at the meeting regarding training by Harrow MENCAP and the Harrow Equalities Centre.

Section 3 – Further Information

None

Section 4 – Financial Implications

Funding for the member development activities and events in this report is within the current budget provision.

Section 5 - Equalities implications

Was an Equality Impact Assessment carried out? No

If no, state why an EqIA was not carried out below:

N/A

Section 6 – Corporate Priorities

N/A

Name: Steve Tingle	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 21.3.12		

Section 7 - Contact Details and Background Papers

Contact: Jon Turner, Divisional Director of Human Resources & Development & Shared Services

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Background Papers: None